

UUCS Board Executive Committee Meeting

March 28, 2018

Attending:

Joanne Manson
Lynn Cardiff
John Prohodsky
Joel Woodman
Robin LaMonte
Rick Davis (Ex Officio)
Samantha Scales (Staff)

The meeting was called to order at 4:00

Rick lit the chalice and provided the opening thoughts.

The Committee discussed budget request issues - The Board needs to ask for a budget of \$1,000 including \$500 food for the annual meeting, webinars, Board travel to meetings and other expenses. Lynn will send an email to the Budget Team requesting the funds for 18/19. The Team Council will also need \$600 for the two planned shared ministry dinners. The Pledge Team also needs funds in its budget for food at the Celebration Sunday. **The Board will need to schedule a special meeting once a draft budget has been presented by the Budget Committee.**

There was discussion about the various drafts of an apology letter to the Social Justice Team following the breakdown in communication with Team members at their Board presentation. There was discussion about the tone of the apology and the precedent it would set. The decision was to use Susan's edits, with an additional discussion about the legal and ethical responsibilities of the Board. Robin will combine edits and send to Lynn to post.

Assignments for the Annual Meeting - Assignments were discussed at the Board Retreat. Lynn reviewed the decisions that were made at the Retreat:

- There are two jobs that aren't assigned: the overall organizer and the food coordinator. **These jobs will be assigned at the next Board meeting.**
- There was discussion about the voting process, including eligibility and establishing a quorum. Samantha will post a notice about the eligibility to vote and suggest that anyone with questions should contact her to verify eligibility.
- There was discussion about reports from the UUCS teams. Joanne will ask the teams to provide the reports, summarizing accomplishments and future plans. Past practice has been to make hard copies of the reports, which involves making a lot of copies. The decision was to place a hard copy of the report at each table, and to include the report as part of the electronic Annual Meeting report.
- There was discussion about the sound system for Haneman hall, including microphones for the speakers and for audience response. John will work on ensuring that the sound system is functioning.

- There was discussion about parliamentary procedures, especially involving motions, and objections or modifications to motions. Lynn will write up the voting procedures and put one copy on each table.
- There was discussion about the process for opposing a potential initiative petition on the state sanctuary laws (IP 22). Rick will work with the Social Justice Team to develop a proposal for a resolution in opposition. The Board will vote on whether or not to put the issue on the agenda.

Robin will be absent from the April 12 Board meeting. Joanne will take the minutes at this meeting.

Rick discussed the outcome of the Pledge Drive. Currently the Pledge Drive Team meets in the months preceding the annual pledge drive. This does not leave adequate time for planning and there should be permanent committee to get ahead of the issue. The Finance Team is responsible for appointing members to the Pledge Drive Team. Rick discussed his concept of what the responsibilities of the permanent committee would be. Rick will put his concept on paper to help with recruiting members for the team. **The concept will be discussed at the next Board meeting, as part of the Minister's Report.** There was also a discussion about how to inform the congregation about funding needs and priorities.

Rick discussed the creation of a discernment group to review the issue of having two Sunday services. There was discussion about the original process for deciding to have two services. There were projected outcomes from the decision to switch to two Sunday services, including ensuring that parking is available. But it is unclear who is responsible for reviewing those projected outcomes. The Worship Team should be responsible for the discernment process and will be in communication with other teams about this. A suggestion was made to draft a survey for the congregation on this issue. Ideally, a decision should be made by June. **Rick will present a draft survey for Board review at the next meeting, as part of the Minister's Report.**

Samantha and Lynn have contacted Sarah Schurr, Pacific Western Region, and Congregational Life Staff about potential Board RACI (Responsible Accountable Consulted Informed) training on Board process. This training has been tentatively scheduled for May 29th from 2-4. **This is a Board Agenda Housekeeping Item**

The meeting was adjourned at 5:45 p.m.